



October 3rd & 4th, 2009
10:00 a.m. - 4:00 p.m. each day

Mews Conference Centre
Royal Roads University
2005 Sooke Road, Victoria BC

EXHIBITOR CONTACT INFORMATION

Exhibitor Name: _____

Business/Organization Name: _____

Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____

Phone: _____ Fax: _____

Email: _____ (Registration receipt will be sent to you via email)

Website: _____

Which wild products or services will you have at the market? _____

Will you require an electrical outlet at your booth? _____

PAYMENT OPTIONS

REGISTRATION FEE: \$90.00 + 5% GST = \$94.50

Cheque attached (Payable to Royal Roads University and sent to the address shown below)

Credit Card - Please charge my Visa MasterCard American Express

Name on card: _____

Card Number: _____ Expiry _____

Cardholder's Signature: _____

Please submit registration form with payment to:

'Shop the Wild 2009'

Centre for Non-Timber Resources, Royal Roads University
2005 Sooke Road, Victoria, BC V9B 5Y2 **OR Fax to: (250) 391-2563**

Questions about registration: please contact the Centre for Non-Timber Resources

Tel: (250) 391-2600 ext. 4348 or Email: bcwild@royalroads.ca

Conditions of Contract:

For the purposes of this contract Shop the Wild is equal to the words market and event; the word Exhibitor is equal to vendor, crafter, producer, business and artist; CNTR is equal to Centre for Non-Timber Resources.

The CNTR will be responsible for organizing the floor plan and setting exhibitor guidelines at the market on Oct. 3rd & 4th, 2009.

CNTR agrees to provide the Exhibitor with an indoor exhibit space, which includes:

- 6 ft skirted table
- 2 chairs
- electrical outlet (if requested by Sept. 4th, 2009, as outlets are limited)

Exhibitors are responsible for the necessary insurance, licenses and/or permits as required for selling their merchandise at the event.

No food preparation onsite for the resale as meals; however, sales of packaged goods and fresh produce is encouraged.

No hotplates, burners, stoves or any other cooking or re-heating equipment is permitted.

No alcohol sales or sampling will be permitted; however, this excludes tinctures and herbal preparations.

All electrical equipment used in the exhibit must have CSA approval.

Space contracted by the Exhibitor cannot be sublet without prior permission by CNTR.

CNTR reserves the right to alter or change space assigned to the Exhibitor.

CNTR reserves the right at any time to alter or remove exhibits or any part thereof, including printed materials, product, signs, lights or sound, and to expel the Exhibitors or their personnel, if in CNTR's opinion their conduct or presentation is objectionable.

The Exhibitor agrees not to hold CNTR staff members, volunteers, or workers, legally liable for any damage, loss or injury to person or property sustained by reason of an accident occurring in or about the market.

This contract may be cancelled by either party provided written notice is received by the other at least (30) days prior to the day of the market, in which case all monies paid by the Exhibitor will be refunded, less an administrative fee of \$20.00. If the Exhibitor cancels after this date the Exhibitor will be liable for 100% of the total contracted space costs. By cancelling this contract the Exhibitor forfeits all rights of claims to the allocated space and CNTR is free to rent it to others.

Exhibitor will ensure that their booth is attended during show hours from 10:00 am - 4:00 pm each day.

Exhibitor set up is from 8:00 - 10:00 am on Oct. 3rd and take down is from 4:00 - 6:00 pm on Oct. 4th, 2009.

The Exhibitor agrees that no display may be dismantled or goods removed during the entire run of the market but must remain intact until the closing hour of the market. The Exhibitor also agrees to remove his/her exhibit, equipment and belongings by 6:00 pm on the last day of the market.

CNTR shall not be liable for damages or otherwise failure to carry out the terms of this agreement in whole or in part where caused directly or indirectly by or in consequence of fire, storm, flood, war, rebellion, insurrection, riot, civil commotion, strike or by any cause whatsoever beyond the control of CNTR whether similar to or dissimilar from the causes enumerated herein.

The Exhibitor agrees to observe all union contracts and labour relations in force, agreements between CNTR, Royal Roads University, contracted services and the building and grounds of the Mews Conference Centre at which the market will take place and according to the labour laws of the jurisdiction in which the building and grounds of Royal Roads University are located.

A refund of all monies paid by the Exhibitor to CNTR will be made by CNTR in the event that the market is not held as proposed by CNTR.

NSF charge of \$30 per cheque will be levied by CNTR.